

University Board

Fri 14 May 2021, 09:00 - 12:30

via MS Teams

Agenda



1. Welcome, Apologies and Declarations of Interests (Chair)

To note

2. Minutes of the Previous Meeting

2.1. Minutes of the University Board Meetings, 12 February and 9 April 2021 (Chair)

To approve

-  2.1a Unconfirmed Minutes University Board 12 Feb 2021 .pdf (8 pages)
-  2.1b Unconfirmed Minutes University Board 9 April 2021 .pdf (7 pages)

2.2. Matters Arising and Actions Register (Chair)


To note

-  2.2 Board Actions Register 2020-21.pdf (1 pages)
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3. Context Setting and Update Reports

3.1. VC's Update Report (VC)

To note

-  3.1 JV May 2021 Board update final.pdf (6 pages)

3.2. SUBU Update Report (SUBU President)

To note

-  3.2 SUBU President's Report for BU Board 14th May 2021.pdf (7 pages)

3.3. Chair's Report

3.3.1. Chair's Action, Written Resolutions and Use of the University Seal (Chair)

To note

-  3.3.1 Chairs action, Written Resolutions, Contracts signed and the Seal.pdf (2 pages)

3.3.2. Board and Committee Appointments (Chair)

To approve

-  3.3.2 NomCom Board and Committee Appointments.pdf (3 pages)

3.3.3. Board Chair Recruitment Process (Chair)

To approve

-  3.3.3a Board Chair Recruitment coverpaper.pdf (3 pages)

- 📄 3.3.3b Appendix 1 Chair Process and timetable.pdf (1 pages)
- 📄 3.3.3c Appendix 2 Role Description of Chair of the Board.pdf (4 pages)

3.3.4. Honorary Awards Update (Chair)

To note

- 📄 3.3.4 Honorary Awards Update for the Board.pdf (4 pages)

3.3.5. Draft External Board Review - Action Plan (Chair/Clerk to the Board)

For discussion and approval

- 📄 3.3.5a External Board Review - Action plan.pdf (2 pages)
- 📄 3.3.5b Draft Board Action Plan May 2021.pdf (5 pages)
- 📄 3.3.5c BU Independent GER 2020_short report_final.pdf (4 pages)

4. Strategic Matters

4.1. Key Performance Indicators (VC)

To consider and note

- 📄 4.1 KPI Board Report_Final.pdf (11 pages)

4.2. Review of UK & EU Undergraduate Fees 2022/23 and Access and Participation Plan Update (DVC)

To approve fees and note update

- 📄 4.2a Fees 2022 Cover Sheet.pdf (1 pages)
- 📄 4.2b Fees 2022 vFinal.pdf (3 pages)

4.3. REF Update (DVC)

To note

- 📄 4.3 Board REF paper140521 FINAL.pdf (3 pages)

5. Financial, Operational and Other Matters

5.1. Microsoft Licences Business Case (COO)

To approve

- 📄 5.1a Migration to new Microsoft Licensing Model Business case - Reviewed.pdf (9 pages)
- 📄 5.1b Migration to new Microsoft licensing - Project Costing Tool 10 years.pdf (8 pages)
- 📄 5.1c Migration to new Microsoft licensing Business Case R&A Checklist.pdf (1 pages)

5.2. Application to Register Bournemouth University as an End Point Assessment Organisation (DVC)

To approve

- 📄 5.2a EPAO BU2025 Business Case vFinal.pdf (5 pages)
- 📄 5.2b EPAO cashflow forecast v3 (1).pdf (5 pages)

5.3. Statement of Primary Responsibilities (Chair/Clerk to the Board)

To approve

- 📄 5.3a Annual review of the Statement of Primary Responsibilities.pdf (2 pages)
- 📄 5.3b Statement of Primary Responsibilities revised Draft.pdf (2 pages)

5.4. Annual Report on Fundraising and Sponsorship (COO)

To note

 5.4 Annual report on fundraising April 2021.pdf (7 pages)

5.5. Annual Report on Restricted and Unrestricted Funds (IDoF)

To note

 5.5 Restricted Reserves May 21.pdf (4 pages)

6. Committee Reports

6.1. Remuneration Committee (11 February 2021) (Mr Pullen)

To note

 6.1a RemCom Minutes 11 Feb 2021 Summary.pdf (1 pages)

 6.1b RemCom Minutes 11 Feb 2021 v1.pdf (3 pages)

6.2. Nominations Committee (11 February 2021) (Chair)

To note

 6.2 NomCom Minutes with Cover 11th February 2021 (Chair approved).pdf (6 pages)

6.3. Audit, Risk & Governance Committee (19 March 2021) (Mrs Lang)

To note

 6.3.0a ARG Minutes 19 March 2021 Summary.pdf (2 pages)

 6.3.0b ARG Minutes 19 March 2021 Draft UNREDACTED.pdf (9 pages)

 6.3.0b ARG Minutes 19 March 2021 Draft REDACTED for non-ARG members.pdf (9 pages)

6.3.1. Risk Register

To note

 6.3.1 Risk Register Update.pdf (20 pages)

6.4. Finance & Resources Committee (22 January 2021) (Mr Furniss)


To note.

 6.4.0a FRC Minutes 22 Jan 21 Summary.pdf (1 pages)

 6.4.0b FRC Minutes 22 Jan 2021.pdf (9 pages)

6.4.1. Management Accounts and Cashflow (IDoF)

To note

 6.4.1a Management accounts and cash flow update.pdf (15 pages)

 6.4.1b Covenants forecast 31-7-21 - v3.pdf (1 pages)

 6.4.1c April 2021 monthly cash flow.pdf (1 pages)

 6.4.1d Transformation savings April 2021.pdf (2 pages)

6.5. Senate (February 2021) (VC)

To note

 6.5a Senate minutes 24 Feb 21 summary.pdf (1 pages)

 6.5b Senate minutes of 24 February 2021 (unconfirmed).pdf (5 pages)

7. Any Other Business (Chair)

8. Date of Next Meeting

Friday, 9 July 2021, 9.00am, in the Boardroom